

Tahlequah Public Schools
REVISED Work Calendar
2011-2012

9-Month Support

First Day of Work	August 9, 2011	
Last Day of Work	May 24, 2012 (unless school is not out on May 25)	
Days Off Work	September 2 & 5, 2011	Paid Holiday (1) & Non Paid (1)
	September 23, 2011	Non Paid (1)
	October 7, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 11, 2011	Non Paid (1)
	November 21 - 25, 2011	Paid Holidays (2) & Non Paid (3)
	December 19 - Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	January 16, 2012	Non Paid (1)
	February 20, 2012	SNOW DAY Non Paid (1)
	March 9, 2012	Non Paid (1)
	March 16 - 23, 2012	Paid Holiday (1) & Non Paid (5)
	April 6, 2012	SNOW DAY Non Paid (1)
	April 9, 2012	SNOW DAY Non Paid (1)
	May 11, 2012	SNOW DAY Non-Paid (1)
Paid Work Days	174	
Paid Holidays	7	
Total Paid Days	181	

Employees:

- Bi-Lingual Interpreters
- Bus Drivers
- Bus Monitors
- Cafeteria Managers
- Cafeteria Secretaries
- Cooks
- Crossing Guards/Guard Shack
- Deaf-Ed Interpreters
- Dispatcher
- Food Service Workers
- L.P.N.
- Paraprofessionals (ALL)
- Special Care Paraprofessionals

August 8 is not a contracted work day
Tentative Work Calendar

Tahlequah Public Schools
REVISED Work Calendar
2011-2012

Assistant Secretaries

First Day of Work	July 25, 2011	
Last Day of Work	May 31, 2012 (unless school is not out on May 24)	
Days Off Work	September 5, 2011	Paid Holiday (1)
	September 23, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Paid Holidays (2) & Non Paid (3)
	December 19-Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	February 20, 2012	SNOW DAY Non Paid (1)
	March 16-23, 2012	Paid Holiday (1) & Non Paid (5)
	April 6, 2012	Snow Day (Non Paid) (1)
	April 9, 2012	Snow Day (Non Paid) (1)
	May 11, 2012	Snow Day (Non Paid) (1)
	May 28, 2012	Paid Holiday (1)
Paid Work Days	194	
Paid Holidays	8	
Total Paid Days	202	
	2 weeks before school starts	
	1 week after school ends	

Elementary Assistant Secretaries
Middle School Assistant Secretary
High School Receptionist

Tentative Work Calendar

Tahlequah Public Schools
Revised Work Calendar
2011-2012

Site Secretaries

First Day of Work	July 25, 2011	
Last Day of Work	June 7, 2012 (unless school is not out on May 24)	
Days Off Work	September 5, 2011	Paid Holiday (1)
	September 23, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Paid Holidays (2) & Non Paid (3)
	December 19-Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	February 20, 2012	SNOW DAY Non Paid (1)
	March 16-23, 2012	Paid Holiday (1) & Non Paid (5)
	April 6, 2012	Snow Day (Non Paid) (1)
	April 9, 2012	Snow Day (Non Paid) (1)
	May 11, 2012	Snow Day (Non Paid) (1)
	May 28, 2012	Paid Holiday (1)
Paid Work Days	199	
Paid Holidays	8	
Total Paid Days	207	
	2 weeks before school starts	
	2 weeks after school ends	

Elementary Principal Secretaries
Middle School Principal's Secretary
Middle School Counselors' Secretary
Middle School Asst. Principals' Secretary
High School Asst. Principals' Secretaries
Migrant Recruiter

Tentative Work Calendar

Tahlequah Public Schools
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2011-2012

Alternative Education Secretary

First Day of Work	July 25, 2011	
Last Day of Work	June 14, 2012 (unless school is not out on May 24)	
Days Off Work	September 5, 2011	Paid Holiday (1)
	September 23, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Paid Holidays (2) & Non Paid (3)
	December 19-Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	February 20, 2012	SNOW DAY Non Paid (1)
	March 16-23, 2012	Paid Holiday (1) & Non Paid (5)
	April 6, 2012	Snow Day (Non Paid) (1)
	April 9, 2012	Snow Day (Non Paid) (1)
	May 11, 2012	Snow Day (Non Paid) (1)
	May 28, 2012	Paid Holiday (1)
Paid Work Days	206	
Paid Holidays	8	
Total Paid Days	214	
	2 weeks before school starts	
	3 weeks after school ends	

Tentative Work Calendar

**Tahlequah Public Schools
Work Calendar
2011-2012**

11 Month Administrators

First Day of Work	July 18, 2011	
Last Day of Work	June 11, 2012	
Days Off Work	September 5, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Non Paid (5)
	December 19 - Jan 2, 2012	Non Paid (11)
	March 16-23, 2012	Non Paid (6)
	May 28, 2012	Non Paid (1)
Paid Work Days	210	
Paid Holidays	0	
Total Paid Days	210	

TENTATIVE WORK CALENDAR

Tahlequah Public Schools
 Work Calendar
 2011 - 2012
12-Month Support (Adjusted)

First Day of Work	July 11, 2011	
Last Day of Work	June 29, 2012	
Days Off Work	September 5, 2011	Paid Holiday (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Paid Holidays (3) & Non Paid (2)
	December 19-Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	March 16 - 23, 2012	Paid Holiday (1) & Non Paid (5)
	April 9, 2012	Snow Day (Non Paid) (1)
	May 28, 2012	Paid Holiday (1)
Paid Work Days	228	
Paid Holidays	9	
Total Paid Days	237	

Employees:

12-month Secretaries
 High School Principal's
 High School Registrar
 Transportation
 Athletics

TENTATIVE WORK CALENDAR

**Tahlequah Public Schools
Work Calendar
2011-2012**

12-Month Support

First Day of Work July 1, 2011
Last Day of Work June 29, 2012

Days Off Work	July 4, 2011	Paid Holiday (1)
	September 5, 2011	Paid Holiday (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Paid Holidays (3) & Non Paid (2)
	December 19-Jan 2, 2012	Paid Holidays (3) & Non Paid (8)
	March 16-23, 2012	Paid Holiday (1) & Non Paid (5)
	April 9, 2012	SNOW DAY (Non Paid) (1)
	May 28, 2012	Paid Holiday (1)

Paid Work Days 233
Paid Holidays 10

Total Paid Days 243

Employees:

12-month Secretaries
 Special Services
 BOE
 Maintenance
 Child Nutrition Secretary
 Child Nutrition Clerk
Child Nutrition Warehouse Specialist
JROTC Assistant

TENTATIVE WORK CALENDAR

**Tahlequah Public Schools
Work Calendar
2011-2012**

12 Month Administrators/Directors

First Day of Work	July 1, 2011	
Last Day of Work	June 29, 2012	
Days Off Work	July 4, 2011	Non Paid (1)
	September 5, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Non Paid (5)
	December 19-Jan 2, 2012	Non Paid (11)
	March 16-23, 2012	Non Paid (6)
	May 28, 2012	Non Paid (1)
Paid Work Days	234	
Paid Holidays	0	
Total Paid Days	234	

Superintendent
Asst. Superintendents
Executive Directors
Administrative Specialists & Managers
Athletic Director
Child Nutrition Director
Drug Testing Coordinator
Special Programs Coordinator

TENTATIVE WORK CALENDAR

**Tahlequah Public Schools
Work Calendar
2011-2012**

12 Month Administrators/Directors (Adjusted)

First Day of Work	July 14, 2011	
Last Day of Work	June 28, 2012	
Days Off Work	September 5, 2011	Non Paid (1)
	October 20-21, 2011	Non Paid (2)
	November 21-25, 2011	Non Paid (5)
	December 19-Jan 2, 2012	Non Paid (11)
	March 16-23, 2012	Non Paid (6)
	May 28, 2012	Non Paid (1)
Paid Work Days	225	
Paid Holidays	0	
Total Paid Days	225	

Principals
Director of Special Services

TENTATIVE WORK CALENDAR

**Tahlequah Public Schools
Work Calendar
2011-2012**

Custodians/Maintenance/Mechanics/Grounds

First Day of Work	July 1, 2011	
Last Day of Work	June 29, 2012	
Days Off Work	July 4, 2011	Paid Holiday (1)
	September 5, 2011	Paid Holiday (1)
	November 21-25, 2011	Paid Holidays (3) & Non Paid (2)
	December 23-Jan 2, 2012	Paid Holidays (3) & Non Paid (4)
	March 16, 2012	Paid Holiday (1)
	May 28, 2012	Paid Holiday (1)
Paid Work Days	245	
Paid Holidays	10	
Total Paid Days	255	

Employees:

Custodians

Grounds Maintenance

Mechanics

Maintenance

TENTATIVE WORK CALENDAR

**Tahlequah Public Schools
Work Calendar
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**Director of Transportation
Director of Maintenance**

First Day of Work	July 1, 2011	
Last Day of Work	June 29, 2012	
Days Off Work	July 4, 2011	Non Paid (1)
	September 5, 2011	Non Paid (1)
	November 21-25, 2011	Non Paid (5)
	December 23-Jan 2, 2012	Non Paid (7)
	March 16, 2012	Non Paid (1)
	May 28, 2012	Non Paid (1)
Paid Work Days	245	
Paid Holidays	0	
Total Paid Days	245	

TENTATIVE WORK CALENDAR

Tahlequah Public Schools
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Secondary Librarians
Middle School Counselors

First Day of Work	August 1, 2011
Last Day of Work	June 1, 2012 (unless school is not out on May 24)
Days Off Work	September 5, 2011 September 23, 2011 October 20-21, 2011 November 21-25, 2011 December 19 - Jan 2, 2012 February 20, 2012 (Snow Day) March 16 - 23, 2012 April 6, 2012 (Snow Day) April 9, 2012 (Snow Day) May 11, 2012 (Snow Day) May 28, 2012
Total Work Days	190 5 days before school starts 5 days after school is out

TENTATIVE WORK CALENDAR

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Sr. High Counselors
Remediation Coordinator

First Day of Work	July 25, 2011
Last Day of Work	June 8, 2012 (unless school is not out on May 24)
Days Off Work	September 5, 2011 September 23, 2011 October 20-21, 2011 November 21-25, 2011 December 19 - Jan 2, 2012 February 20, 2012 March 16-23, 2012 April 6, 2012 (Snow Day) April 9, 2012 (Snow Day) May 11, 2012 (Snow Day) May 28, 2012
Total Work Days	200 10 days before school starts 10 days after school is out

Tentative Work Calendar